

## MENU of Resources on Reviewing and Revising Manuscripts

### CABI Video Tutorials

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**Title:** **What Happens After Submission**

**Description:** This CABI recorded webinar reviews how manuscripts are typically processed by journals after submission. Different editorial structures of journals are reviewed with explanations of how these different structures might impact how manuscripts are handled by editors. We review editorial workflows and decision points with suggest how authors can work to make the process of evaluating, reviewing, and publishing a manuscript go more smoothly for editorials, reviewers, and other journal staff.

~Length 22 minutes

URL Click [here](#)

**Title:** **Responding to Rejection Letters**

**Description:** This CABI recorded webinar is This webinar reviews the different kinds of rejection letters that authors might receive and provides specific advice about how to respond to take next steps to prepare for submitting the work to another journal.

~Length 28 minutes

URL Click [here](#)

**Title:** **Selecting a Journal**

**Description:** This CABI recorded webinar is begins with a discussion of impact factors and then reviews differences among journals including editorial structures, aims and scopes, requirements, and other variations. Provides concrete tools and tips and a summarized checklist to guide journal selection.

~Length 31 minutes

URL Click [here](#)

**Title:** **Preparing your Manuscript for Submission**

**Description:** This CABI recorded webinar reviews in detail how to prepare manuscripts and related materials so that the submission process will go smoothly and lead to rapid initial review by journal staff and editors. A detailed checklist is provided.

~Length 36 minutes

URL Click [here](#)

**Title:** **Writing Effective Cover Letters**

Description: This CABI recorded webinar reviews how to write an effective cover letter beginning with the importance of understanding differences among journals and editorial boards and who reads cover letters. Specific guidance is given on the importance of writing new cover letters when submitting to a new journal after rejection from another. The presentation also includes a quick review of top reasons manuscripts are rejected and provides additional resources on improving written English

~ Length 48 minutes

URL Click [here](#)

**Title:** **Mastering the Writing Process**

Description: This webinar is designed for native and non-native speakers of English by providing an overview of writing and editing processes that are based on research in cognitive science. The presentation includes information about **how to edit texts** to reader comments

~ Length 28 minutes

URL Click [here](#)

**Title:** **Understanding Readability**

Description: This CABI recorded webinar reviews the concept of readability beginning with a quick overview of writing and **editing processes** followed by a description distinguishing grammar, style, and readability and then reviews specific tips writers can use to improve text on the sentence level.

~ Length 30 minutes

URL Click [here](#)