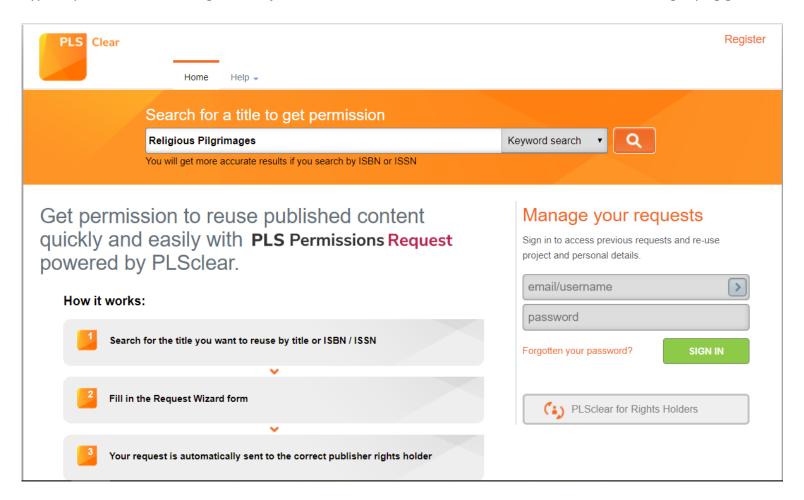
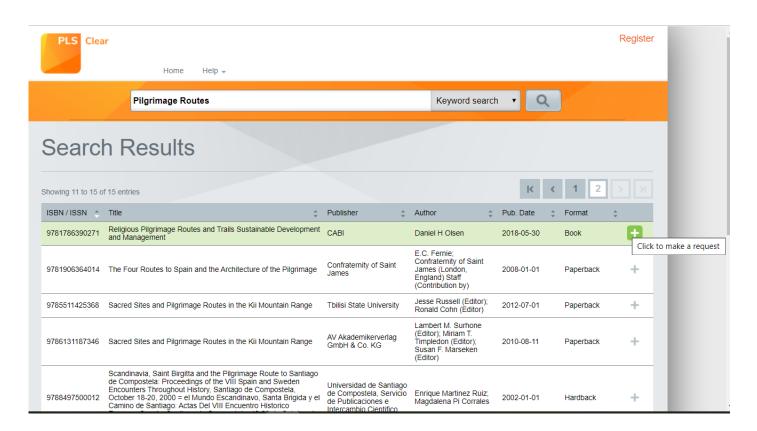
Clearing permissions using PLSclear - a step-by-step guide

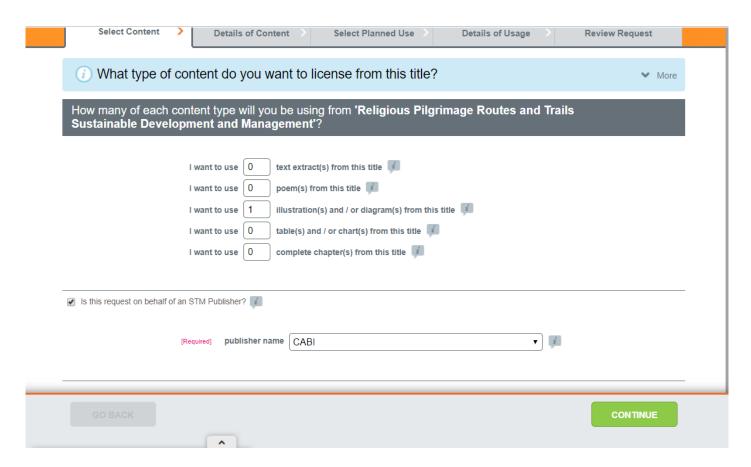
1. Type in your search terms, eg book or journal title, ISBN, ISSN, in the search box and click on the magnifying glass icon.



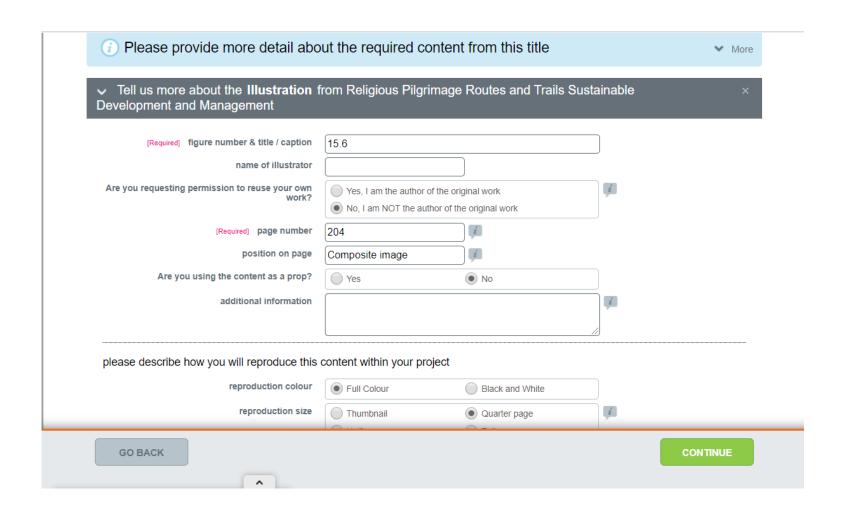
2. This will then bring up a list of matching titles. Click on the + sign to the right of the title to make a permissions request.

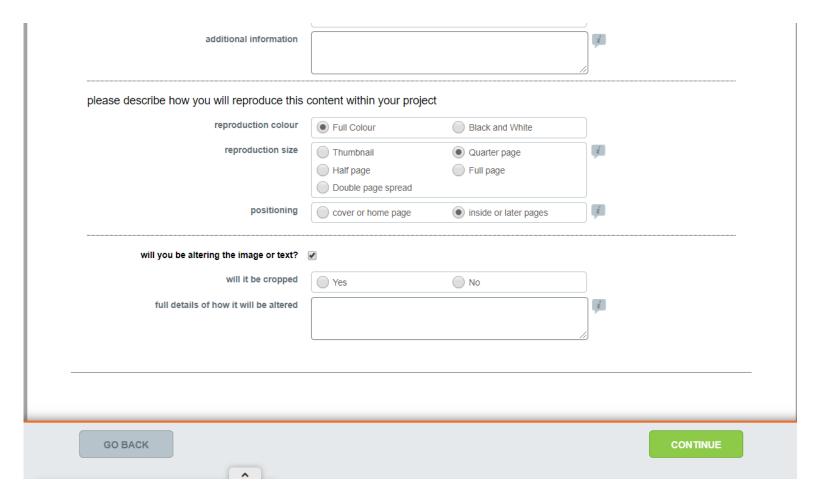


3. Click on the type of content (material) you wish to use and add in the quantity.

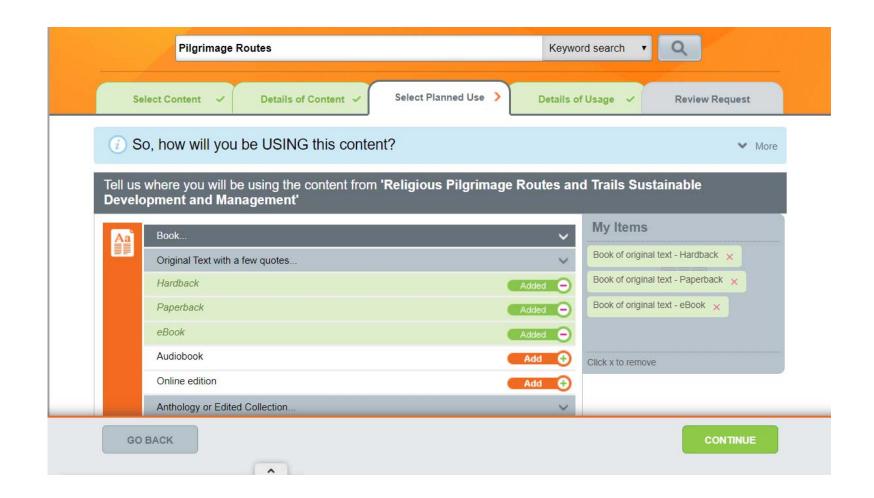


4. You will then need to provide more information about the item you would like to use, eg figure number and title or caption, whether you are the author, the page number, and how you propose to use the item in the work you are writing.

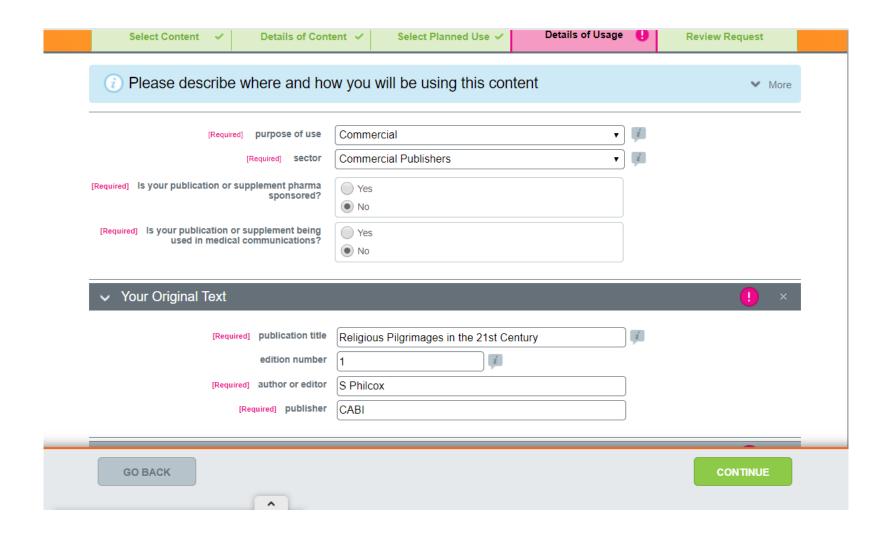




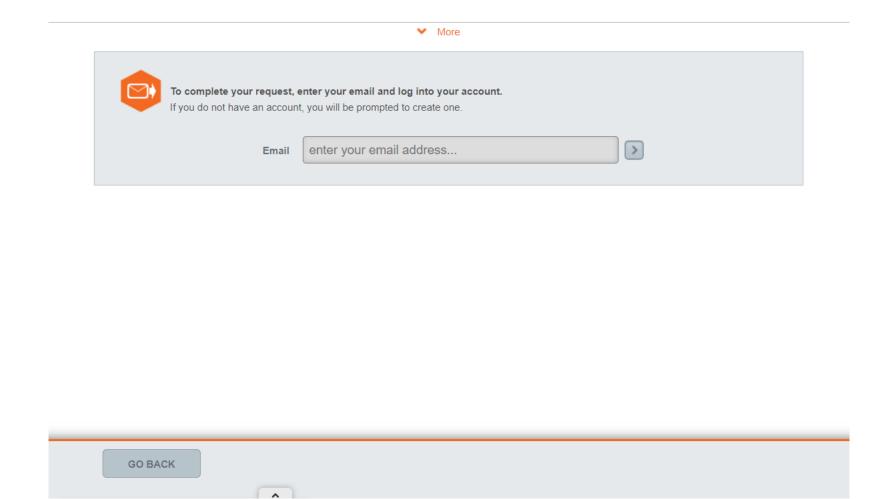
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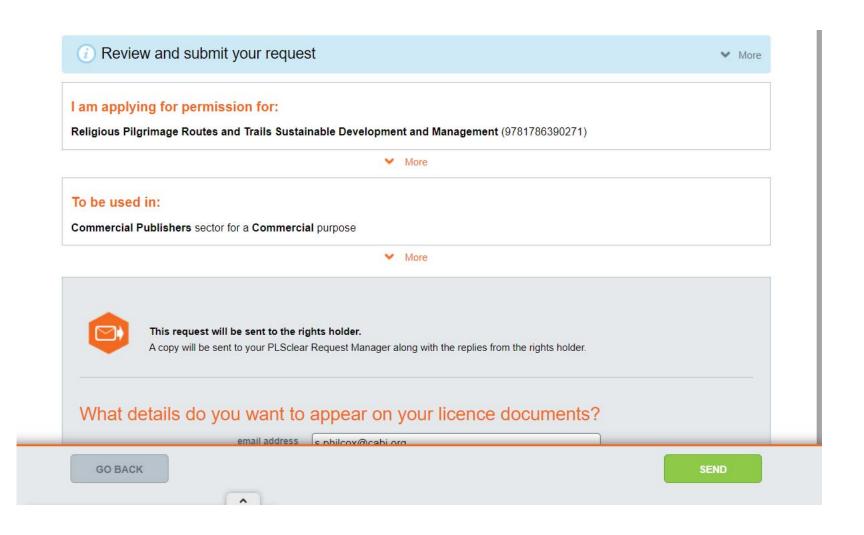
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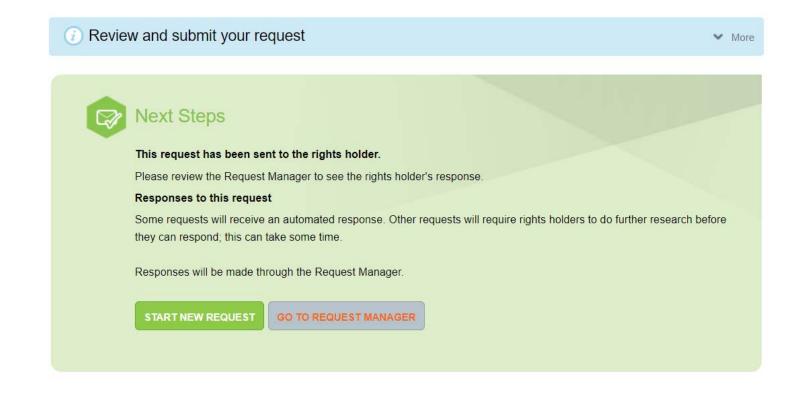
7. When you have finished filling everything in, you will need to either log in or create an account to be able to continue.



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