



**CABI Training Materials**

**CAB eBooks**

**User Guide**



KNOWLEDGE FOR LIFE  
[www.cabi.org](http://www.cabi.org)

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## Introduction

CAB eBooks provides a unique opportunity to access CABI's prestigious titles in an easy-to use format. Books are indexed and retrievable as chapters, ensuring that a search of available titles will return the most relevant results and save you valuable time. Coverage includes:

- Agriculture
- Plant Sciences
- Animal & Veterinary Sciences
- Environmental Sciences
- Human Health, Food & Nutrition
- Leisure & Tourism

There are three CAB eBook collections available:

### **CAB eBooks Front File (2008–present)**

The CAB eBooks Front File is a dynamic product that grows as newly-published material is added. There are currently over 130 books in this collection (over 2,300 chapters). The front file contains all eBooks published from 2008 onwards and is updated whenever a new title becomes available.

The CAB eBooks Front File is available under CABI's innovative lease-purchase model. Under this model, customers who lease the front file every year are given perpetual access to the content at no extra cost as soon as it becomes available for ownership.

### **CAB eBooks Archive (2005–2007)**


Launched in February 2011, the 2005–2007 Archive contains all 158 CAB eBooks published over this three year period. It is now available as a one-off purchase for perpetual ownership.

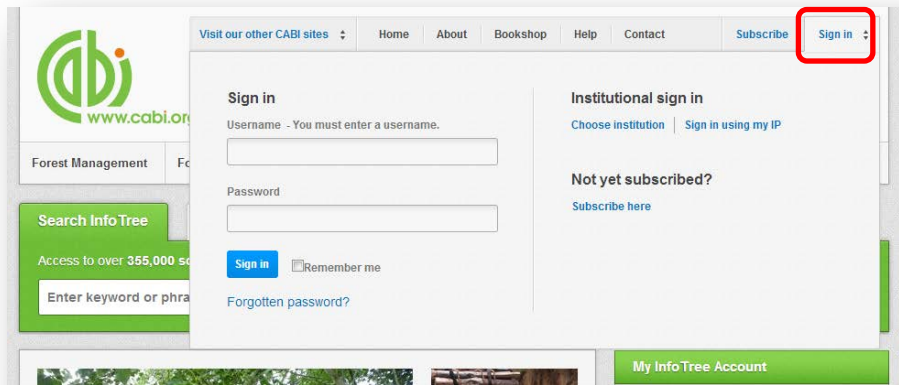
### **CAB eBooks Archive (2000–2004)**

The 2000–2004 Archive contains 244 titles (over 4,000 chapters), providing research institutions with an opportunity to invest in our valuable back list. Like the 2005–2007 archive, it is available as a one-off purchase for perpetual ownership.

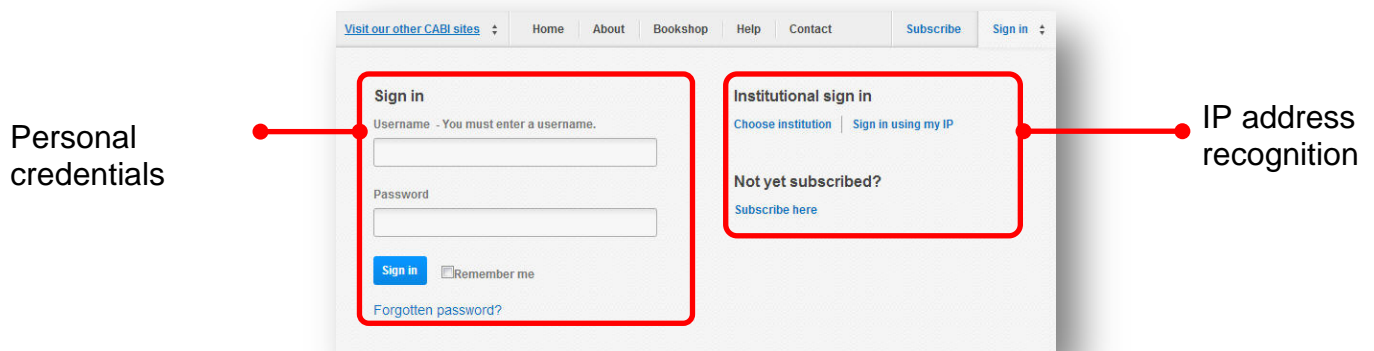
# Accessing CAB eBooks

CAB eBooks is a web-based interface. To access the site visit [www.cabi.org/cabebooks](http://www.cabi.org/cabebooks)

To sign in to the CAB eBooks site click on the  button situated in the site menu as shown below:



There are 3 ways to login to the database depending on the access options your account has:



## By Personal credentials:

If you requested access to the site by a username and password please enter this in to the login box situated in the top left hand corner of the webpage.

## By IP Address:

If your institution has a subscription to CAB eBooks and you are accessing through your institutions network, the CAB eBooks platform will recognise your IP address as a registered user and automatically log you on to the site. If you aren't automatically recognised click the [Sign in using my IP](#) button.

# Navigating the interface

The CAB eBooks interface has been designed to enable quick and comprehensive content searches. Below shows an image of the CAB eBooks homepage and the various features displayed.

The screenshot shows the CAB eBooks homepage with several key features highlighted by red boxes and labels:

- Site menu:** Located at the top left, it includes links for 'Other CABi sites', 'Home', 'About', 'MARC Records', 'Help', 'Contact', 'Mobile', and 'Sign out'.
- Browse by topic:** A horizontal navigation bar below the site menu, listing categories: 'Agriculture', 'Animal & Veterinary', 'Environmental Science', 'Human Health & Nutrition', 'Leisure & Tourism', and 'Plant Sciences'.
- Search bar:** A green search box with the text 'Search CABeBooks' and a 'My CABeBooks' button. It includes a search input field, a 'Search within topic' dropdown, a 'Filter by type' dropdown, and a 'Search' button.
- Latest indexed articles:** A large section on the left side of the page, titled 'Latest content' with a 'Subscribed' button. It lists several books with their covers, titles, authors, and ISBNs. Each entry has a 'Save to My CABeBooks' button.
- Browse by subscription:** A section on the right side titled 'My CABeBooks Account' with options to 'Create and export short lists', 'save content', and 'save searches'. Below it, 'Your Subscriptions' lists access to 'Front File (2011 present)', 'Archive (2008-2010)', 'Archive (2005-2007)', and 'Archive (2000-2004)'.
- Browse by content:** A section on the right side titled 'Content types' listing 'CABi Book Chapter Info' and 'CABi Book Info'.


At the bottom of the page, there is a footer with the CAB logo, 'Privacy Policy Terms & Conditions Cookies Accessibility Feedback', and 'Copyright © 2014 CABi. CABi is a registered EU trademark'. Social media icons for Facebook, Twitter, LinkedIn, and YouTube are also present.

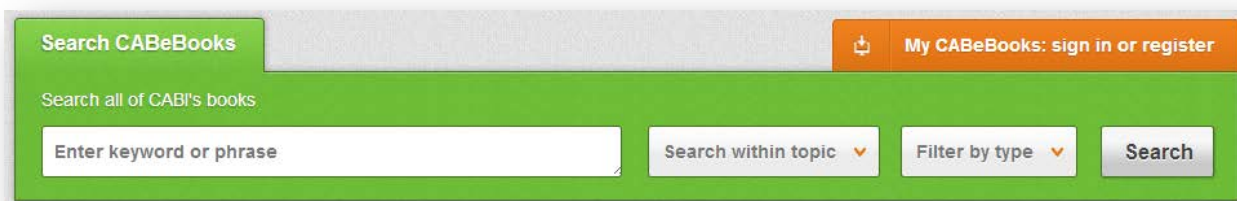
## Simple site searches

CAB eBooks offers a simple site search using a variety of basic search techniques to search content across the whole of the site such as Boolean operators and Phrase searching. These search techniques can be found in the [search techniques reference table](#).

## Conducting general site searches

A general site search conducts a search across all the various types of content and topics available on the CAB eBooks site. It will return a broad range of search results that will include all material types from all subject areas. It can be a useful place to begin a search.

To conduct a general site search enter your search terms in to the search box located in the search bar of the home page and click the  button as shown below:



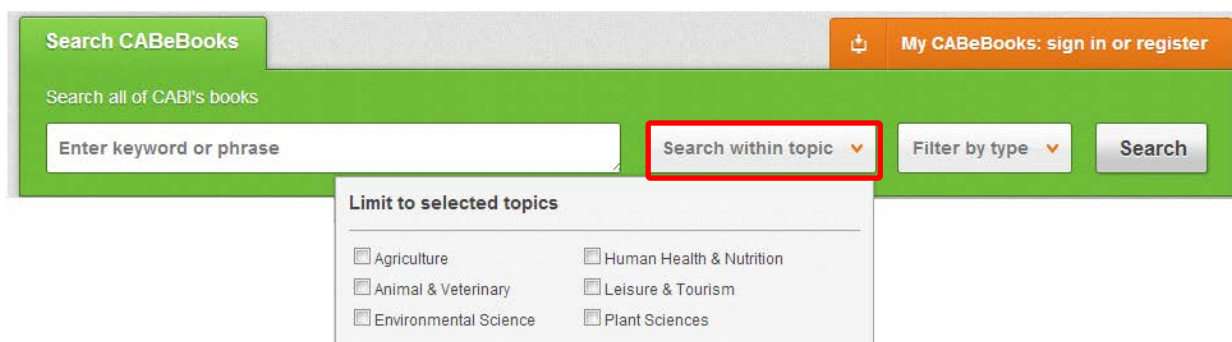
The screenshot shows the search bar with the following elements:

- Search CAbEBooks
- My CAbEBooks: sign in or register
- Search all of CAbI's books
- Enter keyword or phrase
- Search within topic
- Filter by type
- Search

## Conducting filtered site searches

A filtered site search can be used to limit a search to specific subjects or types of content. This will return a narrower range of search results and is particularly useful if you are trying to limit searches to particular areas or material types. You can limit the searches using a single filter or both simultaneously.

To conduct a filtered site search enter your search terms in to the search box located in the search bar of the home page. Click on the filter options to the right of the search box and select the categories you would like to limit the search to. The  indicates which categories have been selected. Below shows the examples for both the subject and content filters:

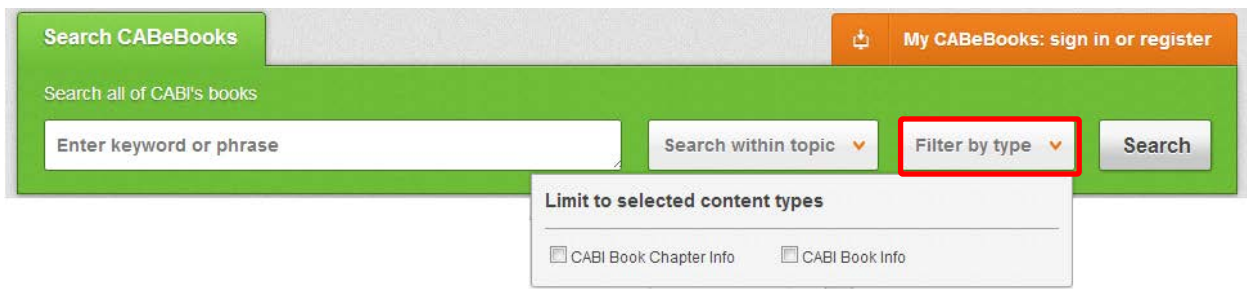


The screenshot shows the search bar with the following elements:

- Search CAbEBooks
- My CAbEBooks: sign in or register
- Search all of CAbI's books
- Enter keyword or phrase
- Search within topic (dropdown menu open)
- Filter by type
- Search


The dropdown menu is titled "Limit to selected topics" and contains the following options:

- Agriculture
- Animal & Veterinary
- Environmental Science
- Human Health & Nutrition
- Leisure & Tourism
- Plant Sciences



Once selected click the  button.

## Viewing search results

The returned results will be displayed on the search results page as shown below. The figure below the search box indicates the number of returned results from your search string query. Below this will show any filtered categories that were selected for the search. To remove the filters simply click the  next to the filtered term. The search results are displayed in the box below and can be ordered by most recently indexed first or relevance. At the top and bottom of the search results screen there are also options to vary the number of records displayed on the current page.

**Number of records** → 26 results found

**Filter display** → Type: CABI Book Chapter Info

**Records display options** → Results per page: 10

**Search results**

**Refine results**

- Sort Order**
  - Relevance
  - Date (Recent First)
  - Date (Oldest First)
  - Alphabetical (A to Z)
- Collection**
  - Front File (2005-present) (22)
  - Archive (2008-2010) (8)
  - Archive (2005-2007) (5)
  - Archive (2000-2004) (4)
- Author**
  - Johnson, S. N. (3)
  - Murray, P. J. (3)
  - Reynolds, M. P. (3)
  - Broadmeadow, M. S. J. (2)
  - Freer-Smith, P. H. (2)
  - MORE RESULTS...
- Geographical Location**
  - Australia (2)
  - New Zealand (2)
  - Africa South of Sahara (1)

**Search results details:**

**Managing insect pests of rice in Africa.**

This chapter discusses pre- and postharvest insect pests in rice and reviews approaches to reduce quantitative and qualitative losses incurred along the rice value chain in the context of a rapidly growing demand for rice in Africa South of Sahara and the increased risk of pest outbreaks due to...

**Author(s)** Nwilene, F. E.; Nacro, S.; Tamò, M.; Menozzi, P.; Heinrichs, E. A.; Hamadoun, A.; Dakouo, D.; Adda, C.; Togola, A.

**ISBN** 2013 CABI (H ISBN 9781845938123)

**Type** Book chapter



Below shows an example of an article header from the returned results. You can see the resource type, the article title, the beginning of the article abstract and further bibliographic information for the record.

The screenshot shows a bibliographic record for a CABI Book Chapter. The record title is "Climate change and biological control in Canada." The abstract introduction states: "This chapter discusses the possible effects of climate change on the ecology of invasive pests and their natural enemies in Canada, and describes the applications of climate modelling in studying range expansion of biological control agents and target pests." The bibliographic information includes: Author(s) Gillespie, D. R.; Olfert, O. O.; Cock, M. J. W.; ISBN 2013 CABI (H ISBN 9781780642574); and Type Book chapter.

## Refine options

On the right side of the topic page there is a Refine results pane. This allows you to organise the display of the results alphabetically or by recency or relevancy. The refine pane also allows users to refine content even further using the following index fields:

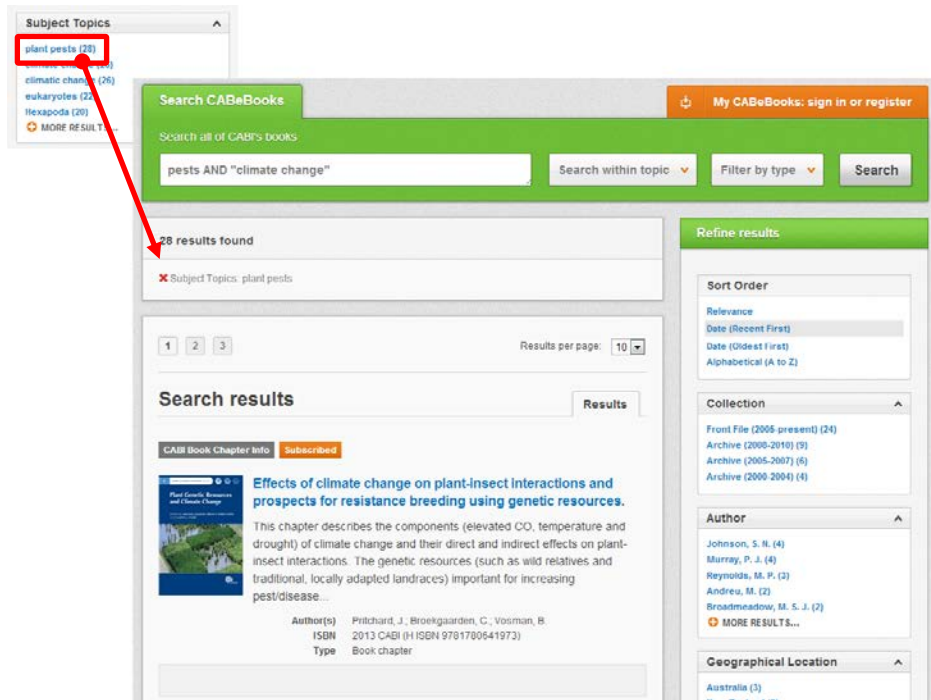
- Author
- Geographic location
- Item type
- Language
- Organisms
- Subject topics

The screenshot shows the "Subject Topics" refine pane. It lists several keywords with their respective record counts: plant pests (28), climate change (26), climatic change (26), eukaryotes (22), and Hexapoda (20). There is a plus icon and "MORE RESULTS..." at the bottom.

Each field is listed in a separate box in the refine results pane. These can be collapsed by using the ^ in the field box header. Blue text indicates the keyword and the bracketed number indicate the amount of records associated to it.

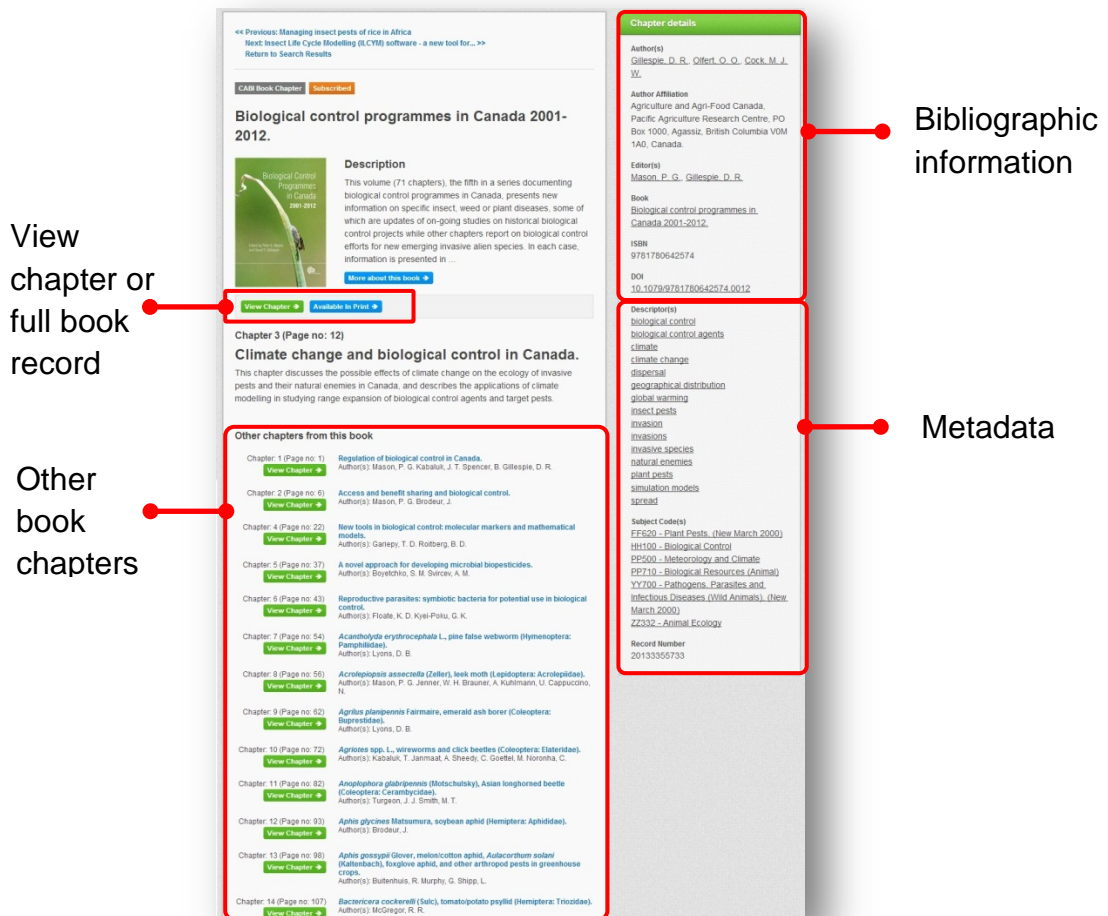
Clicking on a blue keyword conducts a search to return results specific to the selected topic and the relevant keyword from the associated field. For example, below we can see that by clicking on the subject [plant pests \(28\)](#) listed in the author field box a filtered search is generated limiting results the author: "plant pests". This is displayed in the filter display at the top of the results page.





The screenshot shows the CABI Books search interface. A search bar contains the query "pests AND 'climate change'". The results section shows 28 results found. A red box highlights the "plant pests (28)" subject topic in the left sidebar. A red arrow points from this box to the search results. The main result displayed is "Effects of climate change on plant-insect interactions and prospects for resistance breeding using genetic resources." by Pritchard, J., Broekgaarden, G., Voorman, B. The page also includes a "Refine results" sidebar with options for Sort Order, Collection, Author, and Geographical Location.

When clicked, the article title will take you to the record page listing the full bibliographic details of the record as shown below.



The screenshot shows the full record page for the book "Biological control programmes in Canada 2001-2012." The page is divided into several sections:

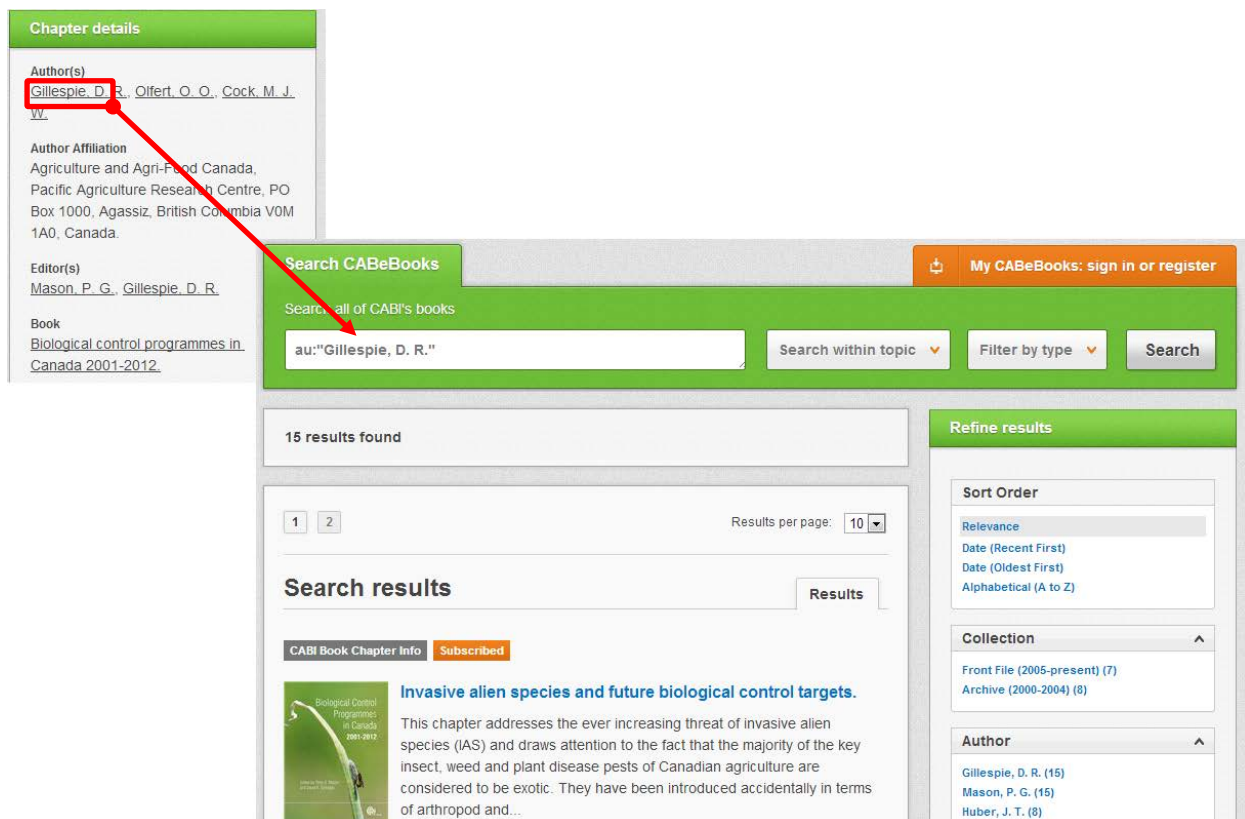
- Chapter details:** Lists authors (Gillespie, D. R., Offert, O. O., Cock, M. J., W.), author affiliation (Agriculture and Agri-Food Canada), editor (Mason, P. G., Gillespie, D. R.), book title, ISBN, and DOI.
- Chapter 3 (Page no: 12):** "Climate change and biological control in Canada." This section includes a description of the chapter's content.
- Other chapters from this book:** A list of 14 other chapters with their titles, page numbers, and authors.
- Metadata:** A list of subject codes (EFS00, H1100, P2500, P2710, Y7100, Z2332) and a record number (20133355733).

Annotations on the page include:

- "View chapter or full book record" with an arrow pointing to the "View Chapter" button.
- "Bibliographic information" with an arrow pointing to the "Chapter details" section.
- "Other book chapters" with an arrow pointing to the "Other chapters from this book" section.
- "Metadata" with an arrow pointing to the "Subject Codes" section.

As well as the full abstract the page will also include the full bibliographic information and indexing keywords that were assigned to the record during the indexing process. This can be found under the Abstract details pane on the right of the page.

All these terms are intuitive links which when clicked performs a search on that term. The example below shows a section of the Abstract details pane. In this example we have clicked on the author name [Holdenrieder, O.](#). This has performed a site search using the search string `au:"Holdenrieder, O."` which has returned all records this author has contributed to.



The screenshot shows a search interface on the CABI Books website. On the left, a 'Chapter details' pane is partially visible, showing the author 'Gillespie, D. R.' highlighted with a red box. A red arrow points from this box to the search input field in the main search bar. The search bar contains the query 'au:"Gillespie, D. R."' and shows '15 results found'. Below the search bar, the search results are displayed, with the first result titled 'Invasive alien species and future biological control targets.' The 'Refine results' pane on the right shows filters for 'Sort Order' (Relevance, Date, Alphabetical), 'Collection' (Front File, Archive), and 'Author' (Gillespie, D. R., Mason, P. G., Huber, J. T.).

**Chapter details**

Author(s)  
[Gillespie, D. R.](#), [Olfert, O. O.](#), [Cock, M. J.](#)  
[W.](#)

Author Affiliation  
Agriculture and Agri-Food Canada,  
Pacific Agriculture Research Centre, PO  
Box 1000, Agassiz, British Columbia V0M  
1A0, Canada.

Editor(s)  
[Mason, P. G.](#), [Gillespie, D. R.](#)

Book  
[Biological control programmes in  
Canada 2001-2012.](#)

**Search CABIBooks** My CABIBooks: sign in or register

Search all of CABI's books


au:"Gillespie, D. R." Search within topic Filter by type Search

15 results found

1 2 Results per page: 10

**Search results** Results

CABI Book Chapter info Subscribed

 **Invasive alien species and future biological control targets.**  
This chapter addresses the ever increasing threat of invasive alien species (IAS) and draws attention to the fact that the majority of the key insect, weed and plant disease pests of Canadian agriculture are considered to be exotic. They have been introduced accidentally in terms of arthropod and...

**Refine results**

**Sort Order**

- Relevance
- Date (Recent First)
- Date (Oldest First)
- Alphabetical (A to Z)

**Collection**

- Front File (2005-present) (7)
- Archive (2000-2004) (8)

**Author**

- [Gillespie, D. R.](#) (15)
- [Mason, P. G.](#) (15)
- [Huber, J. T.](#) (8)

# Advanced searching

## Field searching

As well as simple site searches the search box also allows you to conduct advanced field searching using the index field tags.

Field searching is a technique by which users can search for keyword terms in specific indexing fields. These indexing fields are used when adding a bibliographic record to CAB Direct e.g. Abstract title, author. Each indexing field has an associated field tag which can be used in conjunction with search keywords to return a more precise set of results.

Below is a list of the indexing fields and their associated tag:

### Common search fields

Description	Field Tag
Abstract	ab
Author affiliation	aa
Descriptor	de
Organism Descriptor	od
Geographic Locator	gl
Broad term	up
Identifier	id
Publication source	do
Publisher	publisher
CABICODE	cc
Conference	ct
Language	la
Publication type	it
Year	yr
Record number	pa
DOI	oi
ISSN	sn
ISBN	bn

### Additional search fields

Description	Field Tag
Additional Authors	ad
Author Affiliation	aa
CAS Registry Numbers	ry
Conference Dates	cd
Conference Title	ct
Corporate Author	ca
Country of Publication	cp
Descriptors	de
Digital Object Identifier	oi
Document Editors	ed
Document Title	do
Email	em
English Item Title	et
Non English Item Title	ft
Geographic Location	gl
Identifiers	id
ISBN	bn
ISSN	sn
Item Type	it
Language(s) of Summary	ls
Language(s) of Text	la
Location of Publisher	lp
Main Abstract	ab
Organism Descriptors	od
Pan Number	pa
Personal Author	au
Personal Author Variants	av
Publisher	pb
CABI Product Code	sc
Up-posted Descriptors	up
Web URL	ur
Year of Publication	yr

To conduct a field search type the associated field tag (must be lowercase) into the search box followed by a colon. Next enter your search term/s. Field searching can also be conducted using the variety of simple search techniques outlined previously such as multiple word searches and Boolean operators. Below show some examples:

**Single word search:**

de: silviculture

**Multiple word search:**

od: "Abies alba" AND gl:Europe

**Searching with parentheses:**

de: silviculture (od: "Abies alba" AND gl:Europe)

## Index Terms or “Descriptors”

If you are looking only for important papers on a particular subject, where you want a high level of relevance, you should restrict your search to one or more of the CABI indexing or Descriptor fields. Every record on the database is indexed with terms that describe all the important concepts within a paper. The index terms may be added to one of 5 different indexing fields. The indexing fields that CABI uses are:

Fields	Tags	Description	Example
Organism Descriptor	od:	The Organism Descriptor field is used for animal and plant names	od: "Abies alba"
Geographic Location	gl:	Geographic Location field is used for country and other geographic names	gl: Germany
Descriptor	de:	The Descriptor field is used for all the "other" terms that are neither animal, plant nor geographic	de: global warming
Broad Term (Up-posted Term)	up:	The broad term is used to search for more general terms of a subject as defined in CAB Thesaurus	up: climate change
Identifier	id:	This field is used for non-preferred index terms	id: lipins

**Please note:** When searching the organism descriptor all animals are indexed with their scientific names. However, plants are indexed with both their scientific and their common names.

## Super indexes

Super indexes allow users to search multiple indexes across related fields. They are useful tools for users if they are unsure which fields they need to specify when trying to conduct advanced field searching. They can be searched in the same way as other fields as the super indexes have their own field tag associated to them. CAB eBooks also has three super indexes.

The first two super indexes shown in the table below are used when searching bibliographic information relating to either the article title or the article authors. The table below shows the field tag, field indexes that are searched and an example of a search.

Super index name	Super index field tag	Fields searched	Example
Title	title:	English title Foreign title	<input type="text" value='title: "Abies alba"'/>
Author	author:	Personal author Author variant Additional author Document editor Corporate author	<input type="text" value="author: Horvat-Marolt"/>

The third super index called the subject index is used when searching for the indexing terms or metadata that is recorded or assigned to each resource record. The table below shows the field tag, field indexes that are searched and an example of a search.

Super index name	Super index field tag	Fields searched	Example
Subject	subject:	Descriptor Geographic location Organism descriptor Identifier	<input type="text" value='subject: "climate change"'/>

## CABICODES

In addition to adding index terms to a record, broad concepts are also “indexed” with a classification system known as CABICODES. The CABICODES are a hierarchical list of classification codes that divide the subject coverage of the CAB ABSTRACTS database into 23 major sections. Each section then includes a series of codes that divides that subject into more specific subjects. The codes themselves are typically used to code for subjects that would be difficult to describe with keywords alone. These CABICODES shown below display a selection of the CABICODES for applied life sciences and tourism and their associated topic area. For a full list of CABICODES with further subject breakdowns visit the [CABICODE list](#).

**CC000** Education, Extension, Information and Training  
**EE000** Economics  
**FF000** Plant Science  
**HH000** Pathogen, Pest, Parasite and Weed Management  
**JJ000** Soil Science  
**KK000** Forestry, Forest Products and Agroforestry  
**LL000** Animal Science  
**MM000** Aquatic Sciences  
**NN000** Engineering and Equipment  
**PP000** Natural Resources  
**QQ000** Food Science and Food Products (Human)  
**RR000** Forage and Feed Products (Non-human)  
**SS000** Non-food/Non-feed Agricultural Products  
**TT100** Medical and Veterinary Helminthology Records  
**UU000** Social Sciences  
**VV000** Human Health and Hygiene  
**WW000** Biotechnology  
**XX000** Wastes  
**YY000** Zoology of Wild Animals  
**ZZ000** Other Sciences

The CABICODES can be searched just like any other field tag. Two field tags are assigned to the CABICODE field and these are described below. Please note, as other field tags these must be entered in lowercase

Field tag	Definition	Example
<b>cc:</b>	Allows users to search the index of the alphanumerical assigned code e.g. KK130	<b>cc:KK130</b>
<b>cabicode:</b>	Allows users to search both the alphanumerical assigned code index as above and the CABI code title index e.g. Apiculture	<b>cabicode:KK130</b> or <b>cabicode:forest fires</b>




## MyCABeBook

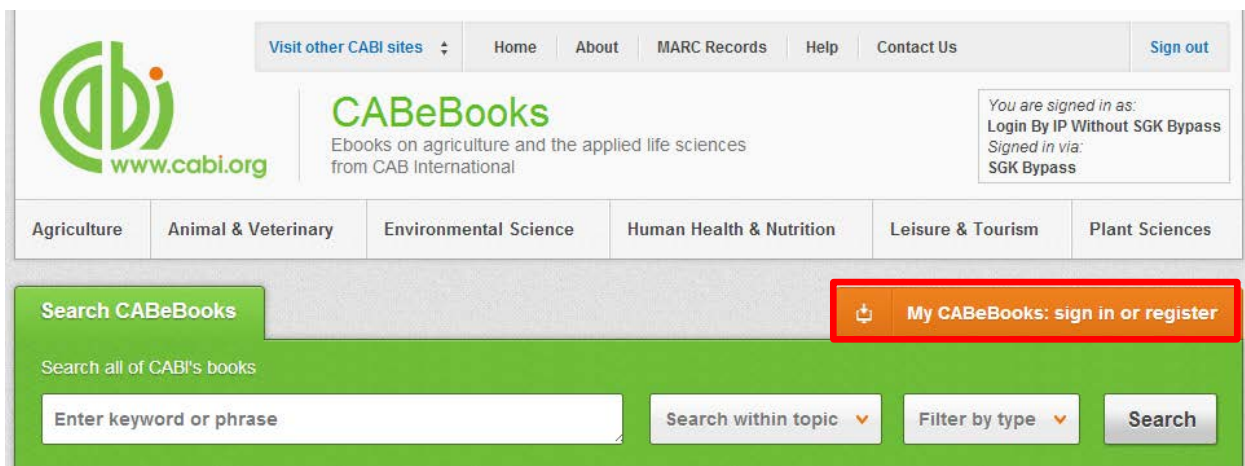
The MyCABeBook feature improves search functionality for users allowing users to:

- Combine and save searches
- Save records
- Export citations
- Create Alerts

To gain the full functionality of MyCABeBook and for the system to record and recall your searching activity you must be signed in. It is therefore recommended that you sign-in to MyCABeBook at the beginning of all your search sessions on the CAB eBooks site.

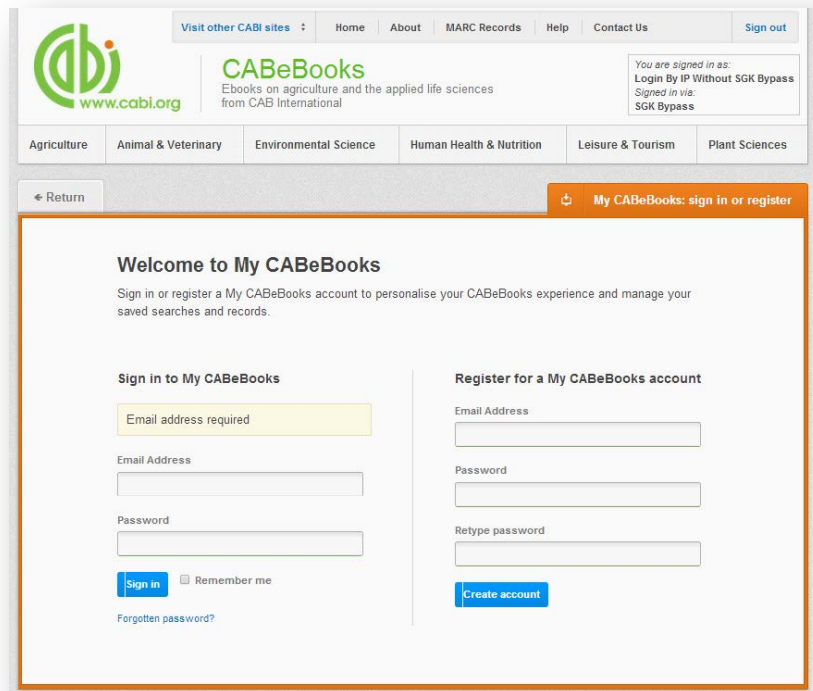
### Creating a MyCABeBook account

Before you can access the features of MyCABeBook you first need to create an account. Click on the  button in the top-right hand corner of the search box as shown below:




This will direct you to the sign-in page as shown below. The right hand side of the page allows new users to register an account. The left hand side of the page allows users already registered to sign in. Once registered, fill in your unique credentials to sign-in.





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 Signed in via:  
 SGK Bypass

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### Welcome to My CABeBooks

Sign in or register a My CABeBooks account to personalise your CABeBooks experience and manage your saved searches and records.

**Sign in to My CABeBooks**

Email address required

Email Address

Password

Remember me


[Forgotten password?](#)

**Register for a My CABeBooks account**

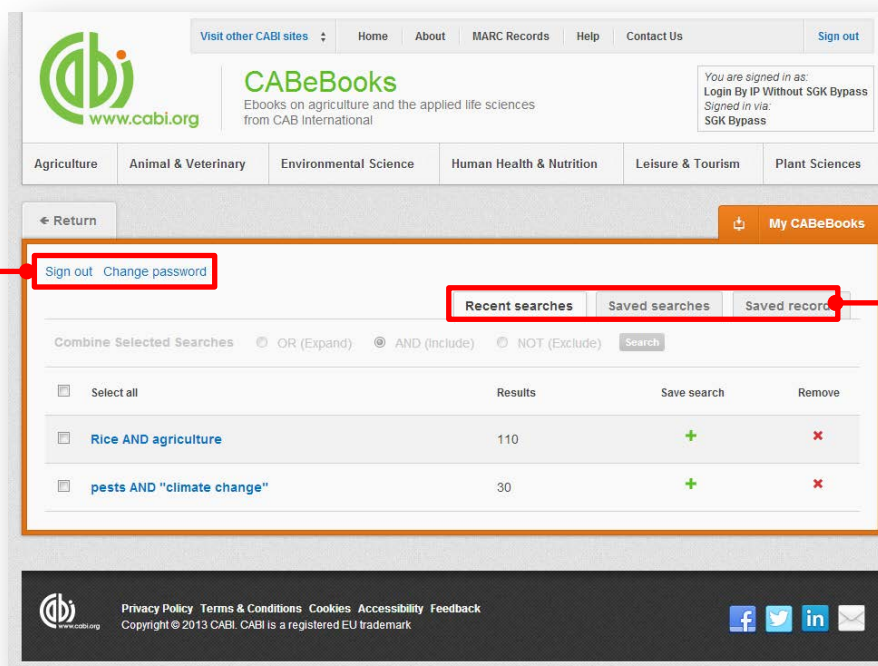
Email Address

Password


Retype password

Below shows the MyCABeBook page. At the top of the display box are the different tabs to display the different types of search activities. By default the display automatically shows the recent searches that you have conducted whilst logged-in to MyCABeBook. To the left hand side of the page there is also an option to sign-out or change your account password. To permanently remove a search from your recent search display click on remove button 

Sign out/  
Change  
password



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[Recent searches](#) | [Saved searches](#) | [Saved records](#)

Combine Selected Searches  OR (Expand)  AND (Include)  NOT (Exclude)

<input type="checkbox"/> Select all	Results	Save search	Remove
<input type="checkbox"/> <a href="#">Rice AND agriculture</a>	110	<input data-bbox="1029 1713 1045 1736" type="button" value="+"/>	<input data-bbox="1157 1713 1173 1736" type="button" value="X"/>
<input type="checkbox"/> <a href="#">pests AND "climate change"</a>	30	<input data-bbox="1029 1758 1045 1780" type="button" value="+"/>	<input data-bbox="1157 1758 1173 1780" type="button" value="X"/>


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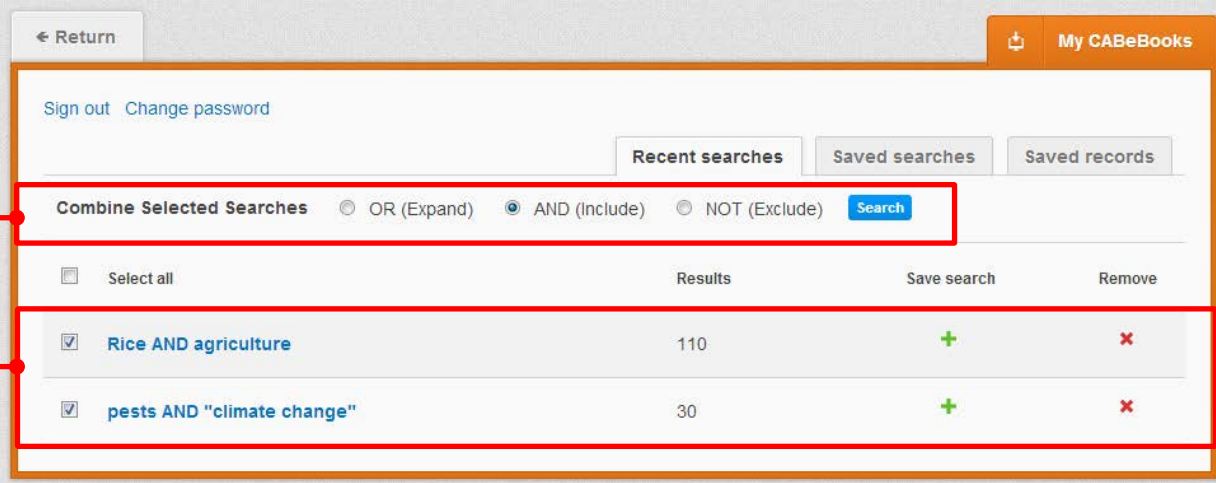
Display  
tabs

## Combining searches

Combined searches are a useful tool for when compiling long and complex search strings which contain multiple Boolean operators and parentheses. To simplify the process and minimise the chance of input errors this function allows the user to perform two or more separate searches and combine them with either the AND, OR and NOT Boolean operators.

In the example below we can see in the recent search tab two relatively complex searches have recently been conducted. These two have been selected using the checkbox  and the AND Boolean operator has been chosen from the combined search options. You can also see these searches have been filtered to certain criteria as explained [previously](#).

**Please note:** Terms of more than one word (i.e. “ash dieback” or “disease control” should be entered in quotation marks).

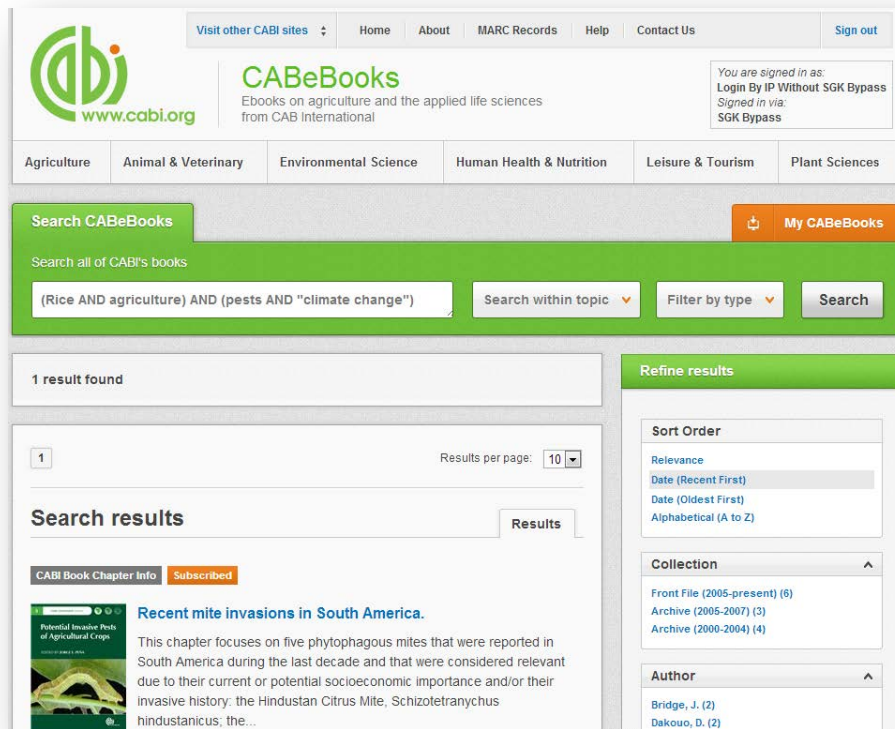


Combining options


Selected searches

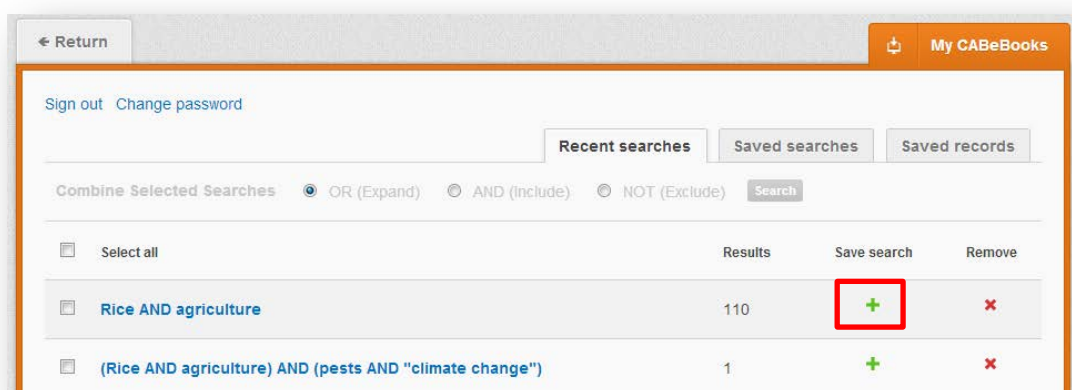
Select all	Results	Save search	Remove	
<input checked="" type="checkbox"/>	Rice AND agriculture	110	+	×
<input checked="" type="checkbox"/>	pests AND "climate change"	30	+	×





Once your options have been selected perform the search by clicking the [Search](#) button. This will conduct the search and direct you to the results page as shown below. You can see that the search string of the two combined searches is displayed in the search box. By combining this search with the AND operator we have limited the results further to only return 8 records but alternatively by using this feature with the OR operator the we can also expand results.





## Saving searches and creating alerts

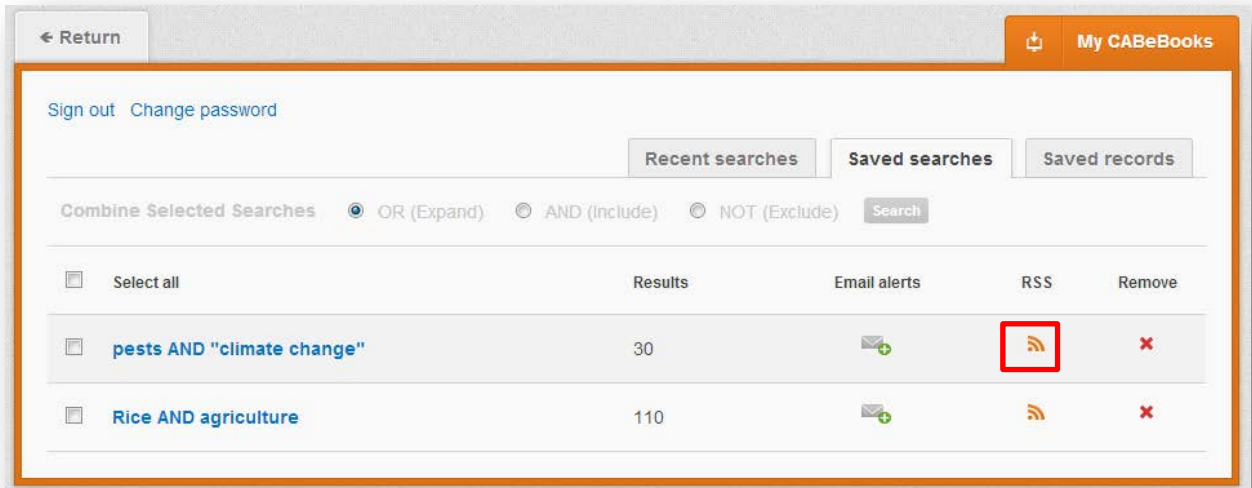
For searches you would like to run on a regular basis, users can save searches for future reference by using MyCABeBook. To save a search visit the recent search tab from the MyCABeBook page and click on the save search button 




Select all	Results	Save search	Remove
<input type="checkbox"/>			
<input type="checkbox"/> Rice AND agriculture	110		
<input type="checkbox"/> (Rice AND agriculture) AND (pests AND "climate change")	1		

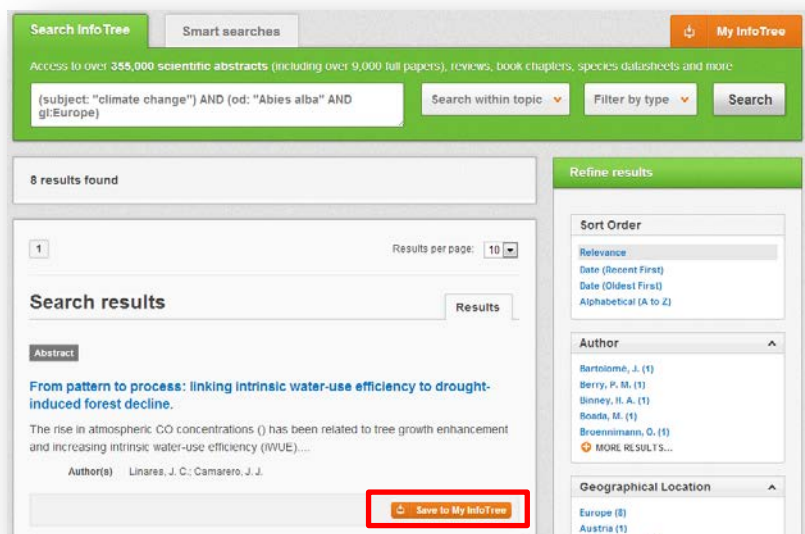
To view your saved searches click on the saved searches tab . The saved searches tab allows the user to conduct a saved search by clicking on the blue search string displayed. For each saved search there is also an option to set up an RSS feed which automatically notifies the user when new records relating to that search

string are added to the CAB eBooks site. These notifications can be viewed through all RSS readers such as Microsoft Outlook and Feedly. To find out more about RSS and how to setup an account with an RSS reader [read more here](#). To set up an RSS feed for your search string click on the RSS feed button 



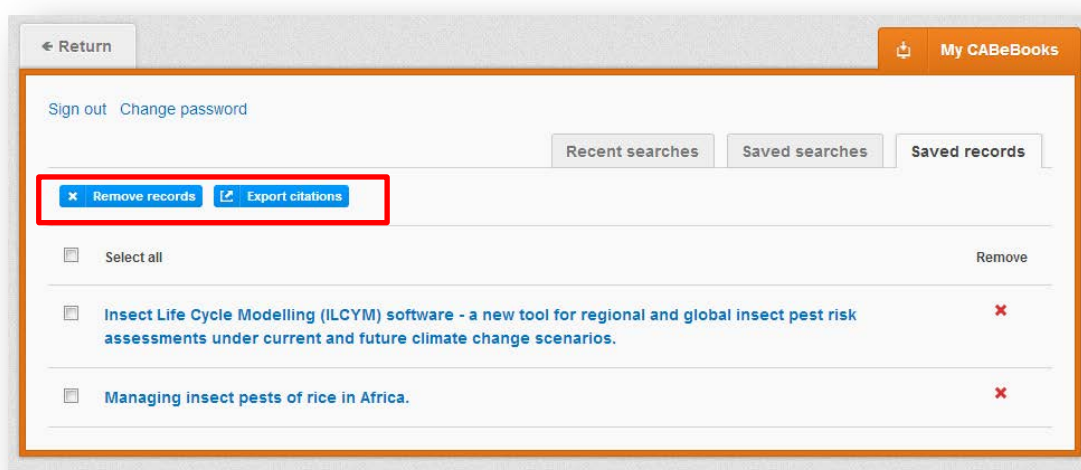
## Saving and exporting records

The MyCABeBook tool also allows you to save individual article records for future reference and export these to reference management software to create your own bibliographies or reference lists. To save a record to your saved records repository you must first be signed into the MyCABeBook tool before conducting searches. When signed in and a search has been conducted each record in the displayed results will have a  button associated. Click this button to save the record.



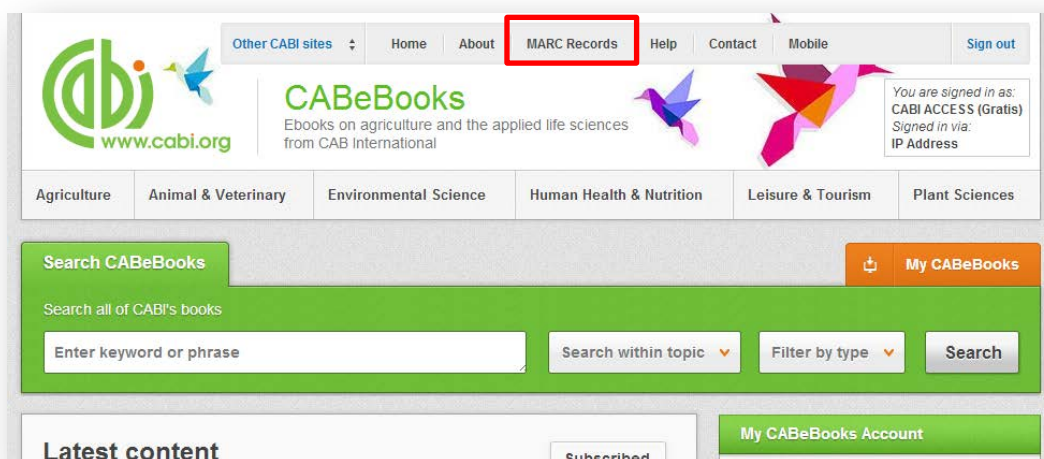
To view your saved records click on the saved records tab **Saved records**. This will display the title of all saved records. To view a specific record, click on the title. Records can be removed individually by using the **X** button. To delete multiple records check the boxes  next to the records and click the **X Remove records** button as shown below.

Citations can also be exported to reference management software in a RIS file format. To export citations, select the records you would like to be included in the reference list using the checkbox  and click the **Export citations** button as shown below.



## MARC records

To download MARC records for the CABI eBooks content we provide regularly updated file downloads for each specific eBook package offered to customers and for the entire frontfile. To view and download these files click on the option in the top bar menu as indicated below.





## Appendix A: Search techniques

Search technique	Example	Description	Function	Reason to use
<b>Single word search</b>	<input type="text" value="silviculture"/>	Searches using a single word term	Returns a broad range of results for a particular word/topic	Provides a broad overview of a scientific area of interest
<b>Boolean search</b>	<input "abies="" alba"'="" type="text" value='"Abies alba" AND distribution"/&gt;&lt;/td&gt; &lt;td&gt;Searches using the operators AND, OR and NOT&lt;/td&gt; &lt;td&gt;Performs searches on multiple concepts that provides specific keyword searching for an area of interest that can include or exclude other concepts.&lt;/td&gt; &lt;td&gt;Allows the user to conduct more controlled searching. Can be used to omit homophones&lt;/td&gt; &lt;/tr&gt; &lt;tr&gt; &lt;td&gt;&lt;b&gt;Phrase searching&lt;/b&gt;&lt;/td&gt; &lt;td&gt;&lt;input type="text" value='/>	Use quotation marks before and after a multiple word phrase	Returns results only containing the entire phrase	Narrows searching to records that only contain the whole phrase
<b>Parentheses</b>	<input type="text" value='"Abies alba" AND (distribution OR coverage)'/>	Searches using keywords, Boolean operators and parentheses.	Used for searches that contain multiple Boolean operators to define the correct search logic	Refines searches with Boolean operators further to provide limited search results
<b>Truncation &amp; wild cards</b>	<input type="text" value='"Abies alba" AND (distrib* OR coverage)'/>	Uses the symbols * and ? in keyword search	Using the * returns results with different word stems for the root word  Using the ? symbol allows users to specify unknown characters	The * allows users to broaden results to keywords with differing word stems e.g. pop* = popular, population, etc.  The ? returns results using a keyword that may differ in spelling

